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14 July is nearly here - don't be late!

Hi [%first_name | there%]

See our handy guides below for your end-of-year processes.

Generally you need to have completed any adjustments and corrections to your payroll data and **file with ATO by 14 July**.

For those already [using our STP services](#) (*available since June and earlier for our test sites*) all you need to do is send in a final STP file - no payment summaries, no EMPDUPE, and no TFN Declarations :-).

For everyone else not using STP before 1 July you need to go through the usual processes.

As always, our HelpDesk is here to assist with any training or product support - just ask!

Regards, ***Matt and the SmoothPay support team.***

[READ THE EOY GUIDE](#)

[PAYMENT SUMMARIES](#)



Training and product support

Just a reminder that training and product support is covered by your subscription!

Staff come and go, and there's often a lot of knowledge lost in the process. Don't struggle to work out how to do things - help is only a call or email away.

Phone: **1800 940 739**
helpdesk@smoothpaygold.com



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